



How to Create Collections

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In this tutorial, we will focus on creating a database collection.

- Collections are specific to individual users and will help you narrow down your search results by selecting database profiles to compare and save for the future.
- With collections, you will be able to compare multiple profiles across all your collections, side-by-side.

1. To get started, login with your username and password on the home screen.



- You may conduct a new search or use one of the saved searches you did earlier.



2. As an example, we will use the saved search from earlier for Diabetes.

3. To create a **new** collection, select **[Create New]** from the drop down, give it a name, and click **[Save]**.

- A confirmation will appear at the top of the page.

Add to database collection:

4. At the bottom of each profile, you will also have the option to add it to an existing collection. To do so, select it from the drop-down list and click **[Save]**.

Add to database collection:

- A confirmation on the top of the page tells us it has been added.
- Please note: Collections a profile is already included in, will not be listed as an option.

5. You may also use the select box above each profile to add up to three to an existing collection.

Now let's see what else we can do.

6. Clicking **MY COLLECTIONS** on the navigation bar will let you see all your collections.

- Note that your collections cannot be shared with other users.

Now let us select some profiles to compare side-by-side.

7. Check the boxes of the profiles you wish to compare within a single collection or across multiple collections.
8. Click if they are within a single collection, or if they are from multiple collections.
 - The profiles will be shown side-by-side similar to the Search Results page.

We hope this tutorial has helped you understand the basics of database collections. If you have any questions, you may email us at info at info@bridgetodata.org, or call 1-571-402-1576.